Dear Parent/Guardian

Re: Year 10 Student Resource Scheme - 2017

I have attached information including a Participation Agreement Form, regarding the Student Resource Scheme operated by our school and endorsed by our Parents and Citizens’ Association. The last page is the Participation Agreement Form which is the only page that needs to be returned.

It is a requirement of Education Queensland that the Participation Agreement Form is completed and signed, by Parent/Guardian. This should be done irrespective of whether or not you wish to join the scheme, as indicated by ticking either the “Yes” or “No” box on the form.

Should you have any questions about the Scheme please contact me or Business Services Manager, Robyn Forbes on 3327 8333. We will be able to assist with a payment arrangement if you wish to make instalment payments.

We look forward to your participation in this excellent scheme, and value the opportunity to provide this service to parents and students.

Lois O’Reilly
Principal
ELIGIBILITY CRITERIA FOR THE TEXTBOOK AND RESOURCE ALLOWANCE

Purpose
Department of Education and Training provides assistance to parents of secondary school age students attending state and approved non-state schools to contribute towards the cost of textbooks and learning resources.

Eligibility

The following students are eligible:

- Students attending approved schools in Years 7 to 12
- Students in ungraded secondary school programs and who are at least 13 years of age on 1 January
- Students who are at least 13 years of age on 1 January and attending state special schools and non-state special schools holding funding approval (15 years for senior secondary rate)
- Students undertaking courses in Australian Agricultural College campuses in Queensland equating to and in lieu of Years 11 to 12.

The following students are NOT eligible:

- Students enrolled as full fee paying overseas students (FFOS)
- Students enrolled in a Centre for Continuing Secondary Education (CCSE)
- Students undertaking part time distance education from a non-state school accredited for distance education
- Students enrolled AFTER the first Friday in August.
The hire charge of $265.00 together with your consent that the Government Textbook and Resource Allowance of $123.00* (see page 2 for eligibility criteria), be paid directly to the school includes provision for:

**The Standard Charges**
- Administration of the Student Resource Scheme
- Reproduced class workbooks and worksheets and teacher-prepared material which complement and/or substitute for textbooks
- Student diary
- Student ID card
- Student material used for classroom projects
- Student reference material for hire (e.g. books; audio/video tapes)
- Textbooks

An additional subject charge is required to cover the costs of materials for students studying the following subjects.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Inclusions</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chinese Acceleration</td>
<td>- Chinese Made Easy Textbook with CD and workbook</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>- Additional photocopying costs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Subscription to an online language course</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Entry fees for competitions such as Language Perfect</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Translation of teaching material into Chinese</td>
<td></td>
</tr>
<tr>
<td>Distance Education</td>
<td></td>
<td>Price to be advised by Distance Ed</td>
</tr>
<tr>
<td>Co-curricular Music Program</td>
<td>Ensemble music, photocopying, workshops, transport subsidies, competition fees, music folders, administration costs.</td>
<td>$50.00</td>
</tr>
<tr>
<td>(Instrument and Choral Ensembles)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instrument Hire - School Instrument</td>
<td>Hire of Instruments</td>
<td>$100.00</td>
</tr>
<tr>
<td>all percussionists</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Percussion Levy</td>
<td>Music consumables such as drumsticks and mallets</td>
<td>$30.00</td>
</tr>
<tr>
<td>Co-curricular Music Program Shirt</td>
<td>Required for Performances</td>
<td>$35.00</td>
</tr>
<tr>
<td>for new students to the program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Media</td>
<td>Consumables, specialist equipment and entry fees</td>
<td>$30.00</td>
</tr>
<tr>
<td>Spanish Immersion</td>
<td>- Cost for the sourcing and purchasing of necessary resources in the target language e.g.: Spanish books, audio-visual material.</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>- Translation of materials from English to Spanish: units, exams, worksheets.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Reproduce class workbooks and worksheets in Spanish and additional photocopies.</td>
<td></td>
</tr>
<tr>
<td>Visual Art</td>
<td>Specialist art supplies such as those required for mixed media, painting, photography and sculpture.</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

Students are required to purchase their own writing and stationery materials. These are listed on the page overleaf.

**NON PARTICIPATION IN THE STUDENT RESOURCE SCHEME**

Students must purchase the textbooks listed on page 5 as well as other books nominated by the teacher during the year.

The Standard Charges and Subject Charges (listed above) as well as the Additional Subject Charges for reprographics, consumables etc. (listed on page 5) must also be paid.

In addition, students will not be entitled to the school subsidy to participate in non-curriculum specific activities; for example, end of year trips, school productions and Year 12 formal.

* subject to change
<table>
<thead>
<tr>
<th>YEAR 10 SUBJECTS</th>
<th>STATIONERY and EQUIPMENT TO BE PURCHASED BY <strong>ALL STUDENTS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FOR ALL SUBJECTS</strong></td>
<td>1 x 8GB USB stick</td>
</tr>
<tr>
<td></td>
<td>1 pencil case/bag containing: writing biro (blue or black), marking biro (red), pencil and sharpener, eraser, ruler, highlighters – Blue, Green &amp; Red</td>
</tr>
<tr>
<td><strong>BUSINESS CORE STUDIES (BCS)</strong></td>
<td>Plastic pockets or wallet</td>
</tr>
<tr>
<td></td>
<td>1 x A4 exercise book with holes</td>
</tr>
<tr>
<td><strong>BIOLOGY</strong></td>
<td>2 x 96 page exercise books</td>
</tr>
<tr>
<td><strong>CHEMISTRY</strong></td>
<td>2 x 96 page exercise books</td>
</tr>
<tr>
<td><strong>CHINESE</strong></td>
<td>1 x 96 page exercise book</td>
</tr>
<tr>
<td></td>
<td>1 manilla folder</td>
</tr>
<tr>
<td><strong>CHINESE ACCELERATION</strong></td>
<td>1 x 96 page exercise book</td>
</tr>
<tr>
<td><strong>DANCE</strong></td>
<td>Black tights/bike pants/ shorts</td>
</tr>
<tr>
<td></td>
<td>1 x 96 page exercise book</td>
</tr>
<tr>
<td></td>
<td>1 manilla folder for assessment items</td>
</tr>
<tr>
<td><strong>DRAMA</strong></td>
<td>1 x 96 page exercise book</td>
</tr>
<tr>
<td></td>
<td>Black tights/shorts for movement</td>
</tr>
<tr>
<td><strong>ECONOMICS</strong></td>
<td>1 x A4 exercise book</td>
</tr>
<tr>
<td></td>
<td>1 x A4 display folder</td>
</tr>
<tr>
<td></td>
<td>OR an A4 ring binder and loose leaf paper and plastic envelopes</td>
</tr>
<tr>
<td></td>
<td><strong>N.B. Students will need a good paper dictionary and thesaurus for at home reference and in-class tests.</strong></td>
</tr>
<tr>
<td><strong>ENGLISH COMMUNICATION</strong></td>
<td>1 x A4 exercise book</td>
</tr>
<tr>
<td></td>
<td>1 x A4 display folder</td>
</tr>
<tr>
<td></td>
<td>OR an A4 ring binder and loose leaf paper and plastic envelopes</td>
</tr>
<tr>
<td></td>
<td><strong>N.B. Students will need a good paper dictionary and thesaurus for at home reference and in-class tests.</strong></td>
</tr>
<tr>
<td><strong>ENGLISH FOR ESL STUDENTS</strong></td>
<td>1 x 96 page exercise book</td>
</tr>
<tr>
<td></td>
<td>Loose-leaf A4 ruled paper</td>
</tr>
<tr>
<td></td>
<td><strong>N.B. Students will need access to a good dictionary and thesaurus for at home reference</strong></td>
</tr>
<tr>
<td><strong>FILM TELEVISION &amp; NEW MEDIA</strong></td>
<td>1 A4 96 page exercise book</td>
</tr>
<tr>
<td></td>
<td>4G SD Card</td>
</tr>
<tr>
<td><strong>GEOGRAPHY</strong></td>
<td>2 x A4 96 page exercise books</td>
</tr>
<tr>
<td></td>
<td>Display Book</td>
</tr>
<tr>
<td></td>
<td>HB pencil, ruler, eraser</td>
</tr>
<tr>
<td></td>
<td>12 pack colouring pencils</td>
</tr>
<tr>
<td></td>
<td>Plastic Clipboard</td>
</tr>
<tr>
<td><strong>GRAPHICS</strong></td>
<td>2H pencils</td>
</tr>
<tr>
<td></td>
<td>Artline Black fine line pens (0.1, 0.4, 0.7)</td>
</tr>
<tr>
<td></td>
<td>Windows partition program <em>only for Mac BYOX computer</em></td>
</tr>
<tr>
<td></td>
<td>0.5 mm drafting pacer with 2H leads</td>
</tr>
<tr>
<td><strong>HISTORY</strong></td>
<td>1 x A4 96 page exercise book</td>
</tr>
<tr>
<td></td>
<td>1 x A4 48 page exercise book</td>
</tr>
<tr>
<td></td>
<td>Clear plastic document folder</td>
</tr>
<tr>
<td></td>
<td>1 x packet highlighters</td>
</tr>
<tr>
<td><strong>HOME ECONOMICS</strong></td>
<td>Display Folder</td>
</tr>
<tr>
<td></td>
<td>A4 ruled paper</td>
</tr>
<tr>
<td></td>
<td>Ingredients for one (x1) practical cookery exam; date of exam TBA (school supplies weekly program consumables)</td>
</tr>
<tr>
<td><strong>INFORMATION PROCESSING AND TECHNOLOGY</strong></td>
<td></td>
</tr>
<tr>
<td>YEAR 10 SUBJECTS</td>
<td>STATIONERY and EQUIPMENT TO BE PURCHASED BY ALL STUDENTS</td>
</tr>
<tr>
<td>----------------</td>
<td>-----------------------------------------------------</td>
</tr>
</tbody>
</table>
| LEGAL STUDIES  | 1 x A4 96 page exercise book  
1 x A4 48 page exercise book  
Clear plastic document folder  
1 x packet highlighters  
4GB usb  
Ruler  
Glue Stick |
1 scientific / statistical calculator  
(e.g. Casio FX82 AU Plus)  
*N.B.* - *The school will order calculators in Week 2 of Term 1 at a discounted price to students.*  
Pens & Pencils,1 paper glue, 1 ruler , 1 protractor ,1 compass , 1 paper scissors |
1 Graphics calculator (preferred model Texas Instrument TI-84 Plus or TI-84 Plus CE)  
*N.B.* - *The school will order calculators in Week 2 of Term 1 at a discounted price to students.*  
Pens & Pencils,1 paper glue, 1 ruler , 1 protractor ,1 compass , 1 paper scissors |
| PREVOCATIONAL MATHEMATICS | 1 x A4 128 page exercise book OR A4 ring-binder with reinforced paper  
1 scientific / statistical calculator  
(e.g. Casio FX82 AU Plus)  
*N.B.* - *The school will order calculators in Week 2 of Term 1 at a discounted price to students.*  
Pens & Pencils,1 paper glue, 1 ruler , 1 protractor ,1 compass , 1 paper scissors |
| MATHS & ENGINEERING ACCELERATION | Note: Students will be studying Year 11 Maths B  
1 x A4 128 page exercise book OR A4 ring-binder with reinforced paper  
1 Graphics calculator (preferred model Texas Instrument TI-84 Plus or TI-84 Plus CE)  
*N.B.* - *The school will order calculators in Week 2 of Term 1 at a discounted price to students.*  
Pens & Pencils,1 paper glue, 1 ruler , 1 protractor ,1 compass , 1 paper scissors |
| MUSIC          | 2B Pencils  
1X A4 96 page exercise book  
4G USB |
| PHYSICAL EDUCATION | 1 x 96 page exercise book OR A4 ring binder and A4 ruled paper |
| PHYSICS        | 2 x 96 page exercise books |
| SPANISH        | 1 x 96 page exercise book  
Clear plastic document folder |
| SPANISH IMMERSION | 1 x 96 page exercise book  
Highlighters  
Clear plastic document folder |
| TECHNOLOGY STUDIES | 2H pencils  
Artline Black fine line pens (0.1, 0.4, 0.7)  
Windows partition program - *only for Mac BYOX computer* |
| VISUAL ART     | 2B, 4B, 6B pencils  
fine black liner  
Coloured pencils (set of 12)  
Scissors, Glue Stick  
Felt pens (set of 12)  
1 A4 notebook  
4G SD Card |
## ADDITIONAL REQUIREMENTS FOR NON-PARTICIPANTS

<table>
<thead>
<tr>
<th>YEAR 10 SUBJECT</th>
<th>TEXTBOOKS TO BE PURCHASED BY STUDENTS NOT PARTICIPATING IN THE STUDENT RESOURCE SCHEME</th>
<th>ADDITIONAL SUBJECT CHARGES FOR STUDENTS NOT IN STUDENT RESOURCE SCHEME</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID Card</td>
<td></td>
<td>$6.00</td>
</tr>
<tr>
<td>Student Diary</td>
<td></td>
<td>$10.00</td>
</tr>
</tbody>
</table>
| BUSINESS CORE STUDIES (BCS) | Students will have access to class sets.  
**Business Education** (Nelson) $70.00  
Workbooks provided by school | $36.00                                                            |
| BIOLOGY         | **Science Essentials 10**  
Australian Curriculum Edition | $20.00                                                             |
| CHEMISTRY       | **Williamson & Garton**  
Australian Curriculum Edition | $20.00                                                             |
| CHINESE         | Equipment and photocopied material provided by school | $15.00                                                             |
| CHINESE ACCELERATION | Chinese Made Easy 3 Textbook and CD’s 2nd edition – $53.95  
Chinese Made Easy 3 Workbook, 2nd edition – $39.95 | $15.00                                                             |
| DANCE           | Equipment, consumables, basic costumes and photocopying. | $54.00                                                             |
| DRAMA           | Classroom book resource used at the teachers discretion:  
**Dramawise** (B. Haseman & J. O’Toole) $40.00  
Basic costume and photocopying | $17.00                                                             |
| ENGLISH         | **All students will study**  
To Kill A Mockingbird by Harper Lee $22.00  
OR  
The Chrysalids by John Wyndham $19.50  
**Students will study either**  
Romeo and Juliet (Global Shakespeare) $36.00  
or  
Julius Caesar (Oxford School Shakespeare) $15.00 | $30.00                                                             |
| ENGLISH COMMUNICATION | **All students will study**  
Romeo and Juliet (Global Shakespeare $40)  
Understanding and Using English Grammar (third edition) by Betty Schrampfer Azar ($70)  
To Kill A Mockingbird by Harper Lee $22.00 | $30.00                                                             |
| ENGLISH FOR ESL STUDENTS | Understanding and Using English Grammar (third edition) by Betty Schrampfer Azar ($70) | $9.00                                                              |
| FILM TELEVISION & NEW MEDIA | Mini DV Tapes  
DVD-R Blank Media  
SD cards  
USB access  
Manilla folders  
Equipment maintenance | $30.00                                                             |
<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>TEXTBOOKS TO BE PURCHASED BY STUDENTS NOT PARTICIPATING IN THE STUDENT RESOURCE SCHEME</th>
<th>ADDITIONAL SUBJECT CHARGES FOR STUDENTS NOT IN STUDENT RESOURCE SCHEME</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOGRAPHY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Macmillan, Australia  
$38  
Jacaranda Wiley Ltd, Queensland  
$53 | $9.00 |
| GRAPHICS |  
*Junior Graphics* (Pickering)*  
Drawing paper supplied by school | $10.00 |
| HISTORY |  
Jacaranda, Queensland  
$49.95 (2013) | $85.00 |
| HOME ECONOMICS |  
Consumables provided by school, e.g. ingredients, textiles, photocopying  
Food by Design 2nd Ed Heath, G & Mackenzie (Pearson Education Australia) $53.00  
Textiles and Sew on Seppanen, (Oxford) $32.00 | $85.00 |
| INFORMATION PROCESSING AND TECHNOLOGY |  
Investigating legal Studies for Queensland (Gibson, Brumpton & Harris, 2013) | $70.50 |
| LEGAL STUDIES |  
Investigating legal Studies for Queensland (Gibson, Brumpton & Harris, 2013) | $70.50 |
| MATHEMATICS A |  
*Maths Quest 10 for the Australian Curriculum*  
(Cahn & Connor & Elms) (Jacaranda Press)  
1 x A4 128 page exercise book OR A4 ring-binder with reinforced paper  
1 scientific / statistical calculator  
(e.g. Casio FX82 AU Plus)  
*N.B. - The school will order calculators in Week 2 of Term 1 at a discounted price to students.*  
Pens & Pencils, 1 paper glue, 1 ruler, 1 protractor, 1 compass, 1 paper scissors | $9.00 |
| MATHEMATICS B |  
*Maths Quest 10+10A for the Australian Curriculum*  
(Cahn & Connor & Elms) (Jacaranda Press)  
1 x A4 128 page exercise book OR A4 ring-binder with reinforced paper  
1 Graphics calculator (preferred model Texas Instrument TI-84 Plus or TI-84 Plus CE)  
*N.B. - The school will order calculators in Week 2 of Term 1 at a discounted price to students.*  
Pens & Pencils, 1 paper glue, 1 ruler, 1 protractor, 1 compass, 1 paper scissors | $9.00 |
| PREVOCATIONAL MATHEMATICS |  
*Maths in Practice – Prevocational Maths Workbook*  
Kirkman & McAllister – Cambridge University Press  
1 x A4 128 page exercise book OR A4 ring-binder with reinforced paper  
1 scientific / statistical calculator  
(e.g. Casio FX82 AU Plus)  
Pens & Pencils, 1 paper glue, 1 ruler, 1 protractor, 1 compass, 1 paper scissors | $9.00 |
<table>
<thead>
<tr>
<th>YEAR 10 SUBJECT</th>
<th>TEXTBOOKS TO BE PURCHASED BY STUDENTS NOT PARTICIPATING IN THE STUDENT RESOURCE SCHEME</th>
<th>ADDITIONAL SUBJECT CHARGES FOR STUDENTS NOT IN STUDENT RESOURCE SCHEME</th>
</tr>
</thead>
</table>
| MATHS & ENGINEERING ACCELERATION | Maths Quest Maths B Year 11 for Queensland (Cahn & Connor & Elms) (Jacaranda Press)  
1 x A4 128 page exercise book OR A4 ring-binder with reinforced paper  
1 Graphics calculator (preferred model Texas Instrument TI-84 Plus or TI-84 Plus CE)  
N.B. - The school will order calculators in Week 2 of Term 1 at a discounted price to students.  
Pens & Pencils, 1 paper glue, 1 ruler, 1 protractor, 1 compass, 1 paper scissors | $9.00 |
| MUSIC | Website subscription for music history, theory and composition.  
Classroom book resources used at the teachers discretion:  
In tune with the music, Book 1, Ian Dorricott, Bernice Allan. 2nd Edition 1992 and/or 3rd Edition 2002  
In tune with the music, Book 2, Ian Dorricott, Bernice Allan. 2nd Edition 1994 and/or 3rd Edition 2005  
In tune with the music, Book 3, Ian Dorricott, Bernice Allan, 2nd Edition 1994  
Equipment and Instrument maintenance | $36.00 |
| PHYSICAL EDUCATION | Queensland Senior Physical Education  
Glenn Amezdroz et al | $35.00 |
| PHYSICS | | $20.00 |
| SPANISH | Aula Internacional 2(difusión) | $15.00 |
| SPANISH IMMERSION | Class sets of translated information  
Español en Marcha 4 Libro del alumno (SGEL) | $15.00 |
| VISUAL ART | Basic Visual Art materials such as those required for: drawing, painting, sculpture and printmaking.  
Classroom book resources used at the teachers discretion:  
Artwise: visual arts 7 – 10  
Caves to Canvas; 3rd Edition  
Visual Diaries: 1 only A4 spiral bound black visual art diary  
Additional diaries if required are not included in the hire charges | $53.00 |
Student Resource Scheme
Participation Agreement Form

Participation

The scheme is designed to offset the cost to you of the provision of educational resources associated with your child’s education. These resources enhance your child’s educational experience and assist them to fully engage with the curriculum. The scheme may be split into two components:

1. a whole of school component which is common to all students depending on their year level; and
2. specific goods and services consumed by your child which are related to individual subjects undertaken by your child

☐ Yes I wish to participate in the Student Resource Scheme in_________(Year). I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the participation fee in accordance with the selected payment arrangement below.

☐ No I do not wish to participate in the Student Resource Scheme in_________(Year). I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them, particularly paragraphs 12 and 38.

Please refer to the accompanying Subject Requirements List and/or Year Level Requirements List for fee details.

<table>
<thead>
<tr>
<th>Student Given Name</th>
<th>Student Surname</th>
<th>Yr Level</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Total $ 

Parent Details

Name: ____________________________

Parent Signature: ____________________________ Date: ____________________________

Payment Arrangement

☐ Now: I wish to make full payment now as a single payment of the total amount above.

☐ Instalments: I wish to make instalment payments, during the first two weeks of the first three terms, in the following proportion of the total amount: Term 1- 3/2/17: $_____; Term 2- 28/4/17: $_____; Term 3- 21/7/17: $_____; or as negotiated with the school, Indooroopilly State High School.

I agree to make payments by the due dates and I understand that any failure to make payments by these dates may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency at my expense. I understand my student will not be permitted to participate in optional school activities if my payment arrangement falls into arrears.

School Use Only: negotiated instalments approved: ____________________________ Position: ____________________________

Payment Method

I wish to make payment by:

☐ QParent / BPOINT* ☐ EFTPOS (Credit / Debit Card)

☐ Cheque ☐ Cash

* Online through QParents/BPOINT or see your school’s website
When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of your CRN, please contact the school.

Uncontrolled copy. Refer to Department of Education and Training Policy and Procedure Register at http://ppr.det.qld.gov.au to ensure you have the most current version of this document.
Privacy Statement

The Department of Education and Training, through the school, is collecting your personal information in accordance with section 61 of the Education (General Provisions) Act 2006. The purpose is to administer the school in an efficient, ethical and secure manner. The information will only be accessed by school employees administering the scheme. Some of this information may be given to related service providers for the purpose of bookkeeping. Your personal information will not be given to any other person or agency unless you have given permission or the Department of Education and Training is authorised or required by law to make the disclosure.

Purpose of the Scheme

1. In accordance with the Education (General Provisions) Act 2006, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.

2. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme (the ‘scheme’) that enables a parent to enter into an arrangement with the school that, for a specified annual participation fee, provides for the temporary use of a student’s prescribed textbooks and other resources, and will not be used for voluntary contributions.

3. A Student Resource Scheme is separate to and distinct from a request for a voluntary financial contribution.

Benefits of the Scheme

4. The purpose of the scheme is to provide the parent with a cost effective alternative to purchasing textbooks and other resources elsewhere.

5. The scheme ensures that students have consistent personal resources for their education, and saves parents money and ‘sourcing the prescribed materials elsewhere.

6. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

Participation in the Scheme

7. Participation in the scheme is voluntary, and there is no obligation on a parent to participate in the scheme. A parent’s decision to participate or not is based on consideration of the value afforded to them by the scheme.

8. The completed and signed Participation Agreement Form should be returned to the school by the advertised date to indicate participation or non-participation.

9. If a parent chooses to participate in the scheme and completes the Participation Agreement Form, a fee will be due and payable by the parent for the items provided by the scheme to the student.

10. Payment of the participation fee is a requirement for continued participation in the scheme. An unpaid fee will be subject to the school’s debt collection procedures.

11. A parent who does not wish to participate in the student resource scheme shall inform the school by completing the Participation Agreement Form and returning it to the Administration Office. Arrangements will be made for the parents of students in Years 7 to 12 or of secondary education age to be informed of the Textbook and Resource Allowance for each of their eligible children.

12. A parent who chooses not to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the scheme as detailed on the Year Level Requirements List and Subject Requirements List, and to enable the student to engage in the curriculum.

Parents and Citizens’ Association Support of the Scheme

13. The operation of the Student Resource Scheme is discussed annually at a meeting of the Parents and Citizens’ Association. Parents and Citizens’ Association are extended an invitation to attend the meeting and provide an opportunity to express their opinions. A vote is taken at this meeting on supporting the operation of the scheme.

Textbook and Resource Allowance

14. The Queensland Government provides financial assistance to parents of students in Years 7 to 12 or of secondary education age, attending State and approved non-State schools, to offset the costs of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance which is paid once a calendar year through the school. Parents have the option to receive the allowance directly from the school or as an offset of fees associated with participation in the school’s Student Resource Scheme. This option is made available to each parent annually by the school. Current allowance rates are available from [http://education.qld.gov.au/finance/parents Ngoài: http://education.qld.gov.au/finance/parents](http://education.qld.gov.au/finance/parents).

Payment Arrangements

15. Payment of the participation fee may be made by EFTPOS (Debit Card; MasterCard; Visa; American Express) where accepted by the school, cheque, or cash.

16. Payment may be made through the QParents portal using a credit card. Payment will be redirected from the QParents portal to BPPOINT where relevant outstanding invoice information may be assessed.

17. When paying by BPPOINT, please use the Customer Reference Number (CRN) and issue number provided in the invoice. If unsure of your CRN, please contact the school.

18. Payment of the participation fee may be made in whole or by instalment as indicated on the Participation Agreement Form or for another amount as approved by the Principal.

19. For payments made in person by cash, cheque or credit card, a receipt will be provided to the payer. Where payments are received by other methods, a receipt will be provided on request. All receipts and documentation on the scheme should be retained by the parent for future reference and possible tax purposes.

Parent Experiencing Financial Difficulties

20. A parent wishing to participate in the Student Resource Scheme and experiencing financial hardship is encouraged to contact the principal to discuss how their financial obligations can be met throughout the school year, or to negotiate alternative arrangements that may be available to accommodate their individual circumstances.

21. The onus of proof of being so affected is on the parent, and might include a current Health Care Card or other evidence to establish financial hardship.

22. Any concessions given to the participation fee will be at the discretion of the Principal.

Terms and Conditions of Participation in the Scheme

23. Payment of the prescribed fee implies acceptance of the Student Resource Scheme including the Terms and Conditions irrespective of whether or not the signed form has been returned.

24. For the purposes of the scheme, where a student is living independently of his/her parents, reference in the terms and conditions to ‘parent’ is a reference to the independent student.

25. Where a parent chooses to join the scheme and completes a Participation Agreement Form, an annual participation fee will be due and payable by the parent to the Student Resource Scheme.

26. In return for payment of the participation fee, the scheme will provide the participating student with textbooks and other resources, consumables and materials as listed on the Year Level Requirements List and Subject Requirements List as being provided by the scheme, when due for the student’s use.

27. Payment of the participation fee is to be made according to the payment arrangement option indicated by the parent on the Participation Agreement Form, or an alternative approved by the Principal.

28. Non-payment of the participation fee by the designated payment date(s) will generate a reminder notice to the parent from the school at intervals of 30 days overdue and 0 days overdue. The Principal may thereafter undertake or take debt recovery action for the overdue participation fee including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent.

29. Without limiting any other action the Principal may take in accordance with these terms and conditions, subject to 20 above, the Principal may withdraw a student’s participation in the scheme due to non-payment of a participation fee, and/or require the return of items provided by the scheme for the temporary use of the student, and/or may withhold the giving of any further items under the scheme until the debt is paid.

30. The Principal may refuse to admit a student to the scheme where participation fees are overdue from the previous year’s scheme.

31. Where participation fees are overdue, the Principal has the discretion to exclude a student from an optional school activity.

32. The scheme provides the entire package for the specified participation fee, and is not available in parts unless specifically requested by the school in the fee structure.

33. All textbooks and resources provided for temporary use by the scheme remain the property of the scheme and shall be returned at the end of the course or school year or when the student leaves the school, whichever is the earlier. Where an item is not returned, the parent will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.

34. Textbooks and other resources provided for temporary student use by the scheme shall be kept in good condition by the student. The school’s Administration Office shall be notified immediately of any item suffering damage to any issued item. Where an issued item is lost or negligently damaged, parents will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.

35. The parent is responsible for supplying the student with any additional student materials that are not provided by the Student Resource Scheme, as indicated on the Year Level Requirements List and/or Subject Requirements List or otherwise advised by the school.

36. If a student ceases to attend the first week of school, a pro-rata of the participation fee will apply, calculated on a 40 week school year basis.

37. If a student ceases to attend the second week of school, a pro-rata of the participation fee will apply, calculated on a 36 week school year basis.

38. As the scheme operates for the benefit of participating parents and is funded solely from participation fees, resources provided by the scheme will not be issued to students whose parents choose not to participate in the scheme.